

26 JAN 1983

MEMORANDUM FOR: Distribution

FROM:

[redacted]  
Chief, Building Planning Staff, OL

SUBJECT: Information Surveys

1. The architectural-engineering contractor has requested additional detailed information regarding the special equipment inventory and the working conditions at workstations. It is requested that the attached survey forms be disseminated to your components with a request to complete and return within five working days. We realize this is a short fuse, but it is unavoidable. If additional forms are required, components are requested to Xerox necessary copies.

2. The information requested on the Technical Equipment Data form is required to design proper power plant capacity as well as to identify potential, unique building design requirements. Attention is called to the instructions in the upper right-hand corner of the form limiting data collection to the more unique devices. To further define the requirement, only that equipment expected to be in service in 1987 need be inventoried. Where possible, also include estimated data sheets for equipment currently contained in the approved 1984-88 Program, noting that the requirement is projected.

3. The Visual Task Survey is self-explanatory. In instances where there may be more than one type of task area, i.e., offices and laboratory, multiple forms should be submitted.

[redacted]  
Chief, Building Planning Staff, OL

## Distribution:

Orig - OL/BPS (Official)

1 - [redacted] DCI Area, BPC  
1 - [redacted] ODA Area, BPC  
1 - [redacted] Area, BPC (C)  
1 - [redacted] DDS&T Area, BPC  
1 - [redacted] OO Area, BPC  
1 - OL Reader

OL/BPS [redacted]

(26 Jan 83)

OL 2005-83

Attachments:

As Stated